IASC Representation – Reporting Template

*(This template shall be used to provide a brief report when officially representing IASC at conferences or other meetings. The completed template shall be sent to the IASC Secretariat two weeks after the meeting at the latest.* ***Meeting reports are requested to stick to a two-page length limit.****)*

Title, Place and Date of the Meeting:

**->**

Theme/Purpose of the Meeting:

**->**

Name of Attendee:

**->**

Purpose of Attendance:

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Report:

*(Please write this section in a way such that it could be used, with light editing, as an informational news item for the IASC website.)*

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Comments and/or Recommendations for IASC Leadership:

*(Clear and concise language in encouraged – bullet points are more than acceptable. This section will not be shared wider without further permission from the writer.)*

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